



KING EDWARD VI
HIGH SCHOOL

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Dear Parent/Guardian,

The Government has recently announced that all schools should be open to all pupils from the start of September 2020. Although this seems quite far away, and things may change by then, I wanted to make you aware of the expectations and procedures that will be put in place for September.

Firstly, all pupils will return on Thursday 3rd September 2020. Pupils generally come in to school at varying times, either individually or in small groups. We would discourage pupils from coming on to the site until 8.30 am at the earliest. Once a pupil comes on to site they should immediately go to their Tutor Room. Those pupils arriving on buses should also go straight to their tutor rooms. The current government guidance says pupils should be encouraged to walk or ride to school. Where possible parents should drive pupils to school. Guidance from school transport will be coming out in the near future.

Guidance for high schools says that pupils should work in year group bubbles of numbers no more than two hundred. Therefore, to reduce the contact with other year groups all pupils will follow a two-week timetable. The structure of the timetable will mean all pupils will have three double lessons per day. This will result in all pupils receiving the same number of lessons whilst still receiving a broad and balanced curriculum over a two-week period. The only subjects that will be impacted upon are practical subjects, where equipment is often shared amongst pupils. In this case, the departments will be looking at how they can overcome this concern, and still cover the curriculum content.

Break and lunchtimes will be staggered so that pupils will be in Key Stages during these times.

Key Stage 3 – Break 9.50 am – 10.10 pm
Key Stage 4 – Break 10.40 am – 11.00 am
Key Stage 3 – Lunch 11.50 am – 12.25 pm
Key Stage 4 – Lunch 12.40 pm – 1.15 pm

Year groups will be allocated designated areas during these times. We would like to encourage pupils to bring packed lunches during the time that schools are still having to follow strict guidelines. There will be limited options of food available in the Canteen. These will also be made available to pupils who receive free school meals. Pupils will then go to their designated areas to eat.



Pupils will be asked to wash their hands on a regular basis and there will be sanitising stations around the school. At the end of each lesson pupils will sanitise their hands and the desk that they have been working at. There will be specific bins available for tissues used by pupils so they **can catch it, bin it, kill it**. Any pupil that shows symptoms of Covid19 during the school day will be isolated and their parents/carers contacted to pick them up. They should not return until they have had a test that is negative. Any pupil that does have any of the three symptoms shown below should stay away from school, again until they have a Covid19 test, and only return if the test result is negative. The main symptoms are:

- **consistent cough**
- **high temperature**
- **loss of taste and smell**

Please inform the school immediately if any member of your household has tested positive for Covid19 and your household is self-isolating. Similarly, if you have been contacted by NHS Test and Trace and told to self-isolate.

Can we also ask that pupils bring their own basic equipment each day. This will consist of a pen, pencil, ruler, and calculator, so that no equipment is shared between pupils. Coats should only be worn when necessary and hoodies are not allowed to be worn at school.

Behaviour expectations are always high at King Edward VI High School, but even less tolerance will be given to pupils who do not follow the guidelines and procedures during this time. The behaviour policy has been updated so that any pupil that puts the health and safety of other pupils and staff at risk, will be dealt with in line with this policy. Normal school uniform will be expected to be worn from September. Guidance on this is shown in the pupil information pack which has been sent out to those parents with the MyEdd app and is also available on the school website. If you do have any financial difficulties at this time please contact the school office over the summer holiday. Phones should only be brought into school if a parent has signed and returned the consent form. They should be switched off at all times during the school day. If a parent needs contact with their child, please do so by contacting the school office, so we can get a message to your child.

Pupils will be allowed to leave the school at the end of the day in their Year Group bubbles at staggered times. Key Stage 3 will leave the school site from 2.45 pm, and Key Stage 4 will leave from 3.00 pm.

I hope this letter clarifies how the school will operate to ensure the safety of both staff and pupils, as well as providing an excellent education that is broad and balanced. Attendance is statutory from September, and therefore, we look forward to seeing your child back on that first day. Please go through this letter with your child so they are clear about the expectations and the changes. We recognise that it will be a huge change for some pupils, so



please do not hesitate to contact the school before the start of the new academic year if you have any concerns.

Yours sincerely,

Mr J Christey
Headteacher

