



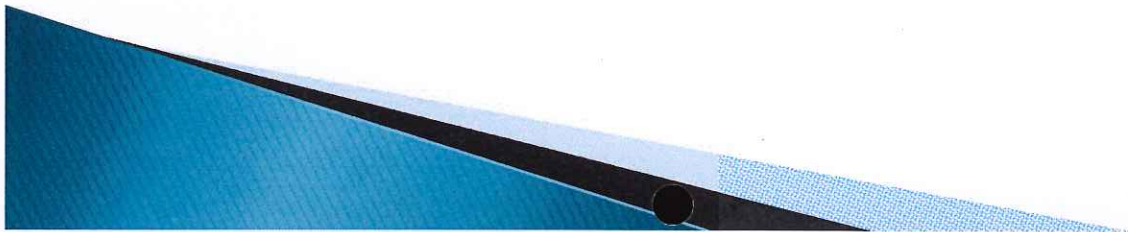
SEN INFORMATION REPORT FOR PARENTS

This information report is to help parents understand how their child's individual learning needs will be met at our school. More detailed information is available on our website, but this is a quick guide for your reference.

If you have any queries at all, please ring our school office on 01785 258546 and they will ensure that you speak to the right person to answer any questions that you may have.

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What are special educational needs?

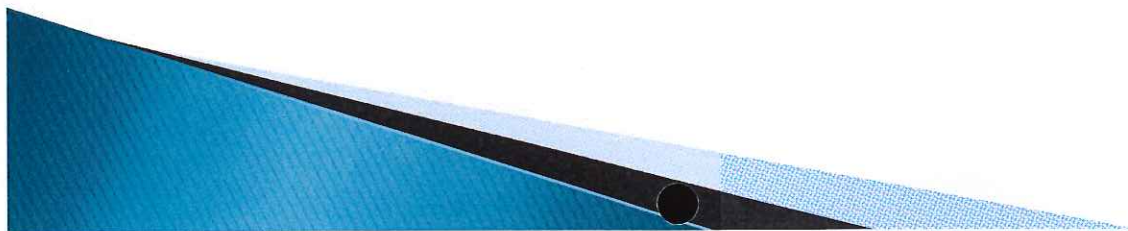
- ▶ A child or young person has special educational needs if he or she has a learning difficulty or disability which calls for special educational provision to be made for him or her. A learning difficulty or disability is a significantly greater difficulty in learning than the majority of others of the same age.
- ▶ Special educational provision means educational or training provision that is additional to, or different from, that made generally for others of the same age in a mainstream setting in England. Health care provision or social care provision which educates or trains a child or young person is to be treated as special educational provision.

How does the school know if a child needs extra help?

We work hard at our transition process to gather as much information as we can before any child joins our school. However if we are not aware of a historic need, we will proactively support children when:-

- ▶ Concerns are raised by parents/carers, teachers, or the pupil's previous school
- ▶ Tracking of a child's attainment shows a lack of progress
- ▶ Pupil observation and intervention over time, with little progress, indicates that they have additional needs in one of the four areas

1. Communication and interaction
2. Cognition and learning
3. Social, mental and emotional health
4. Sensory or physical




What should I do if I think my child may have special educational needs?

- ▶ If you have concerns then please discuss these with your child's tutor, Progress Leader or classroom teachers first. This then may result in a referral to the school SENCo lead, Mrs Harte, who can be contacted via the school office on 01785 258546 or by e-mailing office@kevi.org.uk.
- ▶ All parents will be listened to. Their views and their aspirations for their child will be central to the assessment and provision that is provided by the school.



How will the school support my child?

- ▶ All pupils will be provided with high quality teaching that is differentiated to meet the diverse needs of all learners.
 - ▶ Pupils with a disability will be provided with "reasonable adjustments" in order to increase their access to the taught curriculum.
 - ▶ Teachers will carry out ongoing assessment of progress made by pupils in specific intervention groups.
 - ▶ Teachers will work with the SENCo and Learning Mentor team.
 - ▶ There will be pupil and parent discussions at termly meetings.
 - ▶ Pupils progress is tracked and monitored.
 - ▶ Attendance and behaviour records are monitored.
 - ▶ Pupils have individual curriculum targets set in line with national outcomes to ensure ambition.
 - ▶ Where it is decided that action is required to support increased rates of progress, this will follow an assess, plan, do and review model.
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How will parents be involved?

- ▶ Parents will be informed that the school considers their child may require SEN support and how we can work together in order to improve attainment.
- ▶ If review of the action taken indicates that "additional to and different from" support will be required, then the views of all involved including the parents and the pupil will be obtained and appropriate evidence-based interventions identified. These will be recorded and implemented with advice from the SENCo.
- ▶ SEN support will be recorded on an Classroom Support Plan that will identify a clear set of expected targets. Progress towards these outcomes will be tracked and reviewed regularly with the parents and the pupil.



Which outside agencies could work with my child?


- ▶ If progress rates are still judged to be inadequate despite the delivery of high quality interventions, advice will be sought from external agencies regarding strategies to best meet the specific needs of a pupil. This will only be undertaken after parent permission has been obtained and may include referral to:
 1. Special Educational Needs Support Service (SENSS)
 2. Behaviour Support Service
 3. Dyslexia Centres
 4. Autism Outreach Team
 5. Hearing Impairment team
 6. Visual Impairment team
 7. Educational Psychologist Service
 8. Educational Welfare Officers
 9. Physical and disability support service
 10. Social Services
 11. School Nurse
 12. CAMHS (Child & Adolescent Mental Health Service)
- ▶ For pupils who despite relevant and purposeful action taken to meet their special needs, fail to make expected levels of progress, the school or parents may consider requesting an Education, Health and Care assessment that will be undertaken by the Local Authority.

How will the curriculum be matched to my child's needs?

- ▶ Teachers plan differentiated work to match the ability of all pupils in the classroom.
- ▶ When a pupil has been identified as having special needs, their work will be further differentiated by the class teacher to remove barriers to learning and enable them to access the curriculum more easily.
- ▶ In addition they will be provided with additional support that may include specialised equipment or resources, ICT and/or additional adult help.

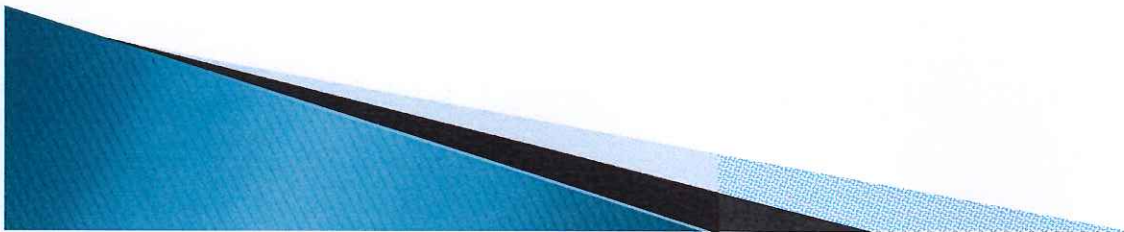


How will I know how my child is doing?

- ▶ Children's attainment will be shared with parents termly in a meeting where the Classroom Support Plan is reviewed and new targets are discussed.
 - ▶ Parent's Evenings (annually).
 - ▶ If a further appointment is required then parents are asked to contact the school office in order to make an appointment with the class teacher or SENCo.
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How will you help me to support my child's learning?

- ▶ Please look at the school website. It can be found at www.kevi.org.uk and includes links to websites and resources that we have found useful in supporting parents to help their child learn at home.
- ▶ The teacher or SENCo may also suggest additional ways of supporting your child's learning.
- ▶ The school may organise parent workshops when/if appropriate during the year. These will be advertised in the school newsletter and on our website and will aim to provide useful opportunities for parents to learn more about the curriculum that is being offered to their child.



What support will there be for my child's overall well-being?

The school offers a wide variety of pastoral support for pupils. These include:

- ▶ A broad curriculum that aims to provide pupils with the knowledge, understanding and skills they need to enhance their emotional and social knowledge and well-being.
- ▶ Pupil and Parent voice mechanisms are in place/being developed.
- ▶ Small group evidence-led interventions to support pupil's wellbeing are delivered to targeted pupils and groups.
- ▶ Pupils who find less structured activities or times difficult, are provided with alternative activities and opportunities within the school, where appropriate.
- ▶ The inclusion unit and behavioural support team are available for support educationally, socially and emotionally.
- ▶ A broad club and extra curricular programme supports our holistic approach to education and preparation for life.
- ▶ The school gained Healthy School and continues to promote pupils' positive wellbeing and mental health.

The school has an effective Anti-bullying Policy.



How does the school support pupils with medical needs?

- ▶ Pupils with medical needs will be provided with a detailed Health Care Plan. This will be written by the school nurse, SENCo in partnership with parents and if appropriate, the pupil themselves. Medical needs are met with sensitivity and care.
- ▶ All medicine administration procedures adhere to the LA policy and DfE guidelines included within **Supporting pupils at school with medical conditions (DfE) 2014**.



How are the school's resources allocated and matched to children's special educational needs?

- ▶ The school receives funding to respond to the needs of pupils with SEND from a number of sources. This funding is then used to provide the equipment and facilities to support pupils with special educational needs and disabilities through:
- ▶ In-class support from teaching assistants
- ▶ Small group support from teaching assistants e.g. nurture groups, literacy and numeracy support
- ▶ Specialist support from teachers e.g. 1:1 tuition
- ▶ Bought in support from external agencies e.g. access arrangement assessment, educational psychologist, speech and language support.
- ▶ Provision of specialist resources e.g. assessment software
- ▶ Professional Development relating to SEND for staff.

Who can I contact for further information or if I have any concerns?

If you wish to discuss your child's educational needs or are unhappy about something regarding your child's schooling please contact the following:

- ▶ Your child's subject teachers (if your concern relates to a specific subject)
- ▶ Your child's Progress Leader or form tutor
- ▶ The SENCo (Mrs Harte)
- ▶ The Headteacher (Mr Christey)
- ▶ For complaints please see the Complaints policy on the school website



Support services for parents of pupils with SEN include:

- ▶ **Parent Partnership**

<http://www.staffordshire.gov.uk/education/welfare/service/SpecialEducationalNeeds/spps/home.aspx>

If you have a general enquiry, would like to speak to one of the team or a parent wanting to request information and support please telephone **01785 356921** during office hours. Alternatively email on spps@staffordshire.gov.uk |.

- ▶ **Parent In The Know newsletters**

<http://www.staffordshire.gov.uk/education/welfare/service/SpecialEducationalNeeds/spps/newsletter/newsletters.aspx>